

IMPORTANT NOTICE - CEN-02/2018

INSTRUCTIONS FOR DOCUMENT VERIFICATION (DV)

1. No representative will be allowed instead of the eligible candidates to appear in Document Verification (DV).
2. Following documents in original as well as one attested Xerox copy (by Gazetted Officer) of each are required to be produced before the committee for verification:
 - a) Lower portion of call letter, issued to candidates during CBT and PET CALL letter for non-PwBD candidates.
 - b) Age proof certificate from government authorities like 10th class certificate.
 - c) Valid Photo Identity like Aadhar Card, Voter Card, Pan Card etc.
 - d) Education qualification certificates.
 - e) Valid Caste Certificate, if any, from competent authority.
 - f) OBC Certificate for OBC candidate should not be older than 01 (one) year from the closing date of notification and in proper format [Annexure – II] and a current OBC certificate mentioning that the candidate does not belong to Creamy Layer. OBC Candidate will have to produce self declaration in prescribed format.
 - g) 10 copies of passport size photographs as submitted during CBT Application (without wearing Sun Glass and caps).
 - h) Any other documents mentioned by the candidate in the CBT application form.
 - i) PwBD candidates should bring their disability certificate in the format as mentioned in the notification CEN 02/2018 Para 11 & [Annexure – V(A),V(B) & V(C)].
 - j) Ex-Serviceman to bring original Service Certificate, Discharge certificate and other relevant documents, issued by appropriate authority.
 - k) CCAA candidates should bring original Certificates as per Para 12 of CEN 02/2018, Certificate of Training in Railway establishment issued by appropriate authority is mandatory. Each candidate to submit any other relevant documents, required as per instructions in Para 12 of CEN 02/2018.
 - l) Serving Govt./PSU Employees to submit NOC as per Para 13 of CEN 02/2018.
3. Issue of e-call letter for document verification does not confer any right for recruitment for the post against CEN02/2018 and filling up of vacancy will be strictly as per merit and on availability of vacancy.

4. The candidates will not be allotted to enter for Verification of Documents without producing Online CBT & PET call letter in original. Preserve the call letter carefully as no photocopy of F.I.R. for loss will be entertained as a substitute. The e- call letter is not transferable.
5. Any request for change of date will not be permitted under any circumstance.
6. The candidates are requested to come prepared to stay for more than one day, at their own expense/arrangements as after clearance from DV committee they would be sent for medical examination.
7. SC, ST candidates are entitled to free rail travel in 2nd class and should produce the call letter with the scanned photographs to the Railway Authorities for checking during journey as and when demanded. Duplicate call letters shall not have the travel facility. They must carry an attested and original copy of their caste certificate along with for verification during journey.
8. The candidates with discrepancies in bio-data details, are instructed to submit a legal affidavit sworn in front of 1st Class Judicial Magistrate and also submit the relevant documents to justify their claims. Wherever discrepancy is in father's name of candidate, the affidavit and supportive documents would be required to be submitted by the candidate as well as by his or her father at the time of Document Verification (DV).
However, it would be the discretion of the DV committee to investigate the discrepancies and decide the outcome as per extant rules/guidelines of Railway Board.
9. Affidavits which are required to be submitted by candidates shall be sworn in front of First Class Judicial Magistrate. Affidavits sworn in front of notaries would not be Accepted.
10. Decision of RRC/ER in all matters will be final and binding upon the candidate.

Note: This call for DV is provisional and does not confer any right or guarantee for employment in Railways. If it is found later at any stage, that the candidate does not fulfill any of the conditions of eligibility, his/her candidature will be cancelled and no appeal against such cancellation will be entertained. The candidate is therefore, advised to check carefully and satisfy himself / herself that he / she fulfils all the conditions of the eligibility as per centralized notification No. 02/2018.

**Sd/-
Chairperson/RRC-ER**